

# Little Monkey's Crèche

## 3 Months - 4 Years (up to Child's 5th Birthday)

Our aim is to provide a fun environment to encourage children's development through play.

A typical session at Little Monkey's Crèche includes outdoor play (weather permitting), role play and various creative craft activities.

Little Monkeys are a registered Crèche providing a high quality of care for children aged 3 months - 5 years.

All of our staff hold Nursery Nursing qualifications or have relevant experience caring for young children.

We provide many activities such as: creative play, role play and outdoor play to promote development in all areas. A typical session at Little Monkey's includes play, a drink, snack and garden play, weather permitting.

Before you leave your child for the first time at Little Monkeys Please ensure that you have completed a **Child Personal Record** and return it to the Crèche staff. This provides us with essential information needed to take care of your child and enables us to act quickly in the event of an emergency.

### PAYMENT

All Crèche sessions must be paid for in advance at the time of the booking. Credit/debit cards payments will be taken for all bookings taken over the phone. We have set up an advance payment credit account scheme to make it easier for you to make your crèche bookings and payments. If you are interested in this scheme please ask a member of staff for more details.

### WHAT DO I NEED TO PROVIDE?

Please provide your child with any milk feeds, baby food, nappies and spare clothes they may require during a session. All feeds must be named and passed on to crèche staff so that they can be stored correctly in the fridge. The crèche staff will provide drinks & biscuits for the toddlers and older children, but you may wish to bring in a snack for your child while they are with us.

Please remember to name all of your children's belongings and send your child in suitable clothing for activities such as painting and play dough. Please also provide adequate outdoor clothing and footwear for outdoor garden play.

**SESSION TIMES (60 MINUTES)**

Mon - Fri: 9:15, 10:15, 11:15, 13:00, 14:00 & 15:00  
 Saturday 9:00, 10:00, 11:00

**MEMBER'S CRÈCHE FEES PER SESSION**

|            | 1 hour/ | 2 hours/ | 3 hours |
|------------|---------|----------|---------|
| 1 Child    | £2.75   | £4.50    | £6.50   |
| 2 Children | £5.00   | £8.00    | £12.00  |
| 3 Children | £7.00   | £12.00   | £17.50  |

**NON-MEMBER'S CRÈCHE FEES PER SESSION**

|            | 1 hour/ | 2 hours/ | 3 hours |
|------------|---------|----------|---------|
| 1 Child    | £3.50   | £5.50    | £8.00   |
| 2 Children | £6.00   | £10.00   | £15.00  |
| 3 Children | £9.25   | £15.00   | £21.00  |

Sessions can be booked up to 2 weeks in advance on a first come first served basis. If the session is fully booked we can hold your details on our cancellation list and you will be contacted if a space becomes available.

**TERMS & CONDITIONS**

I agree to: -

- Sign my child in on the registration sheet, informing staff of my location.
- Parents/ Carers going off site from Odyssey must inform staff on the registration sheet in the crèche.
- Parents/ Carers must provide a mobile number and be contactable at all times whilst off site.
- Provide nappies.
- Label my child's personal belongings.
- Parents/Carers must only provide foods that can be eaten cold or is of a manufactured brand (crèche staff are unable to re-heat homemade food).
- Allow my child to drink water or diluted apple juice (please delete as necessary).
- Return promptly if my child is ill or distressed.
- Collect my child promptly at the end of every session either in person or by an agreed representative.
- Book and pay for my Crèche place in advance, (credit will be given, if Crèche session is cancelled before 1.00pm the day before).
- Not bring my child to the Crèche if he/she has any contagious illnesses or has been unwell in the last 24 hours (this includes high temperature). They must not attend a crèche session until they have been clear of any symptoms for a minimum of 48 hours.
- Give permission for my child to receive emergency medical treatment if necessary.
- Inform staff of any special needs allergies or conditions, which may need extra considerations.
- Provide spare clothes in bag and extra if child is potty training.
- I agree to apply sun cream to my child before their crèche session.